

# Careerpilot Pre-16 Skills Map (Year 10)

Using the tools available to identify and evidence transferable skills.

## Session overview

Using Careerpilot, learners conduct their own research on career options, identifying and evidencing their own transferable skills and potential HE pathway, and those required by employers.

The session also addresses the barrier: Knowledge of higher education

## Session resources

PCs, laptops or tablets  
Internet access  
Whiteboard/Flipchart  
Any item for Pass It Quick activity

## Aim 1

Students able to name at least two of their transferable skills and apply it to a possible HE progression (such as the personal statement).

## Aim 2

Students to use Careerpilot as a tool to identify their own transferable skills and complete the pre-16 skills map.

## Aim 3

Students to understand the importance of transferable skills for future employment and education.

## Downloadable session files



[Presentation \(ppt\)](#)

[Interactive worksheet](#)

[Ext activity: Worker Career Cards](#)

[Ext activity: Skills Tree](#)

[Evaluation](#)

## Differentiation

Activity 3 (see below for details) can be completed without logging into the site if there are any challenges with this in the session. There are extension activities included. Students who pick it up quickly, can research providers, or courses and start to build the 'careers tools' profile by adding their 'choices' using the '+' symbol on the site, or use the extension activities.

## Key vocabulary

HE, Job Sector, CV,  
Personal Statement

| Content and Timings  | Description  | Resource  |
|--|--|---|
| Introduction<br>(2 mins)   | Introduce yourself<br>Safety and Safeguarding Briefing<br>Explain to students session learning objectives  | PPT 1-3   |
| Introduce the term transferrable skills.<br><br>(3 – 5 minutes)          | This is possibly the first-time students have come across the term transferable skills. Do a show of hands to find out what is a transferable skill? Write their answers on the board or flip chart paper if you have some.<br><br>Then hand out activity worksheets.<br><br>Student Ambassador (if available) to provide their own examples of transferable skills gained at Uni.   | PPT 4<br><br>Board or flipchart paper.<br><br>Worksheet                                 |
| Activity 1 – Pass it Quick<br><br>Using transferable skills<br>(10 mins) | Pass it quick game – explain the rules.<br><br>You can use anything to hand, (avoid round items that can be rolled), so this makes this a versatile game. Give it to one of the students then ask them to hand it around. First, with one hand. Then:<br><br>No hands, 2) No legs/feet, 3) Without talking, 4) Without the object touching any part of your body.<br><br>Use PPT slide 6 to prompt students to write the skills they used during this game onto their worksheet. | PPT 5<br><br>An item to pass around for the activity.<br><br>PPT 6 & 7<br><br>Worksheet |
| Differences between skills and transferrable skills<br><br>(5 mins)      | Briefly explain the difference between a skill and a transferable skill.<br><br>Give the students 30 seconds to discuss in pairs which are skills, and which are transferable skills on slide 11.<br><br>Ask for answers, and feedback to the group.   | PPT 8 - 11<br><br>The words ending with 'ing' are skills.                               |

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|--|--|--|
| <p>Activity 2</p> <p>Log in, pre-16 skills map, and identify own transferable skills.</p> <p>(15 mins)</p> | <p>Use slides to explain how to log in and complete the pre-16 skills map. There are three steps: Log in / register, complete the skills map quiz and then write down their transferable skills.</p> <p>It is advisable to practice this as if you are a student if you are not familiar with the site. You can create a dummy log in such as: yourname@gmail.com (select 'Training School' in the institution school drop down box – you may have to type this in).</p> <p>For more info: <a href="https://nextstepsw.ac.uk/resources/category/cpd/">https://nextstepsw.ac.uk/resources/category/cpd/</a></p> | <p>PPT 12 - 14</p> <p>Worksheet</p> <p>Careerpilot website</p> |
| <p>Activity 3</p> <p>(10 mins)</p>   | <p>Use the site to research jobs. Students who complete earlier for the skills map can skip to this activity.</p> <p>The slides provide some information to show them how to complete this activity.</p>   | <p>PPT 16 - 21</p> <p>Worksheet</p> <p>Careerpilot website</p> |
| <p>Reflection (2 mins)</p>   | <p>Ask for a show of hands to illustrate:</p> <ol style="list-style-type: none"> <li>1. Who now can confidently say what one of their transferable skills are?</li> <li>2. Who feels they could describe these to someone else?</li> </ol>   | <p>PPT 22</p>  |
| <p>What next?</p> <p>(3 mins)</p>  | <p>Ask the students to take worksheet home and continue to use Careerpilot.</p> <p>Complete the evaluation survey</p> <p>Mention NSSW website and social, thank them for their time.</p>   | <p>PPT (end slide)</p>   |
| <p>Summarise</p>   | <p>Make sure work is saved and logged off correctly</p> <p>Safeguarding de-brief</p> <p>“Any questions or concerns that have come up during this session, just speak to one of us on the way out or speak to your tutor”.</p>  |  |



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| Further reading / suggested links or extension activities: | <p>Worker cards - In teams think about the transferrable skills needed for this type of work. Use flip chart paper to create a mind map. Transferable Skills Tree. Slide 23 has case studies of young people who have overcome their own personal barriers to HE. Each is about 3 minutes long.</p> <p>Student Stories: <a href="https://nextstepssw.ac.uk/is-university-for-me/be-inspired/">https://nextstepssw.ac.uk/is-university-for-me/be-inspired/</a></p> | <p><a href="#">Student Stories</a></p> <p><a href="#">Sites We Like</a></p> <p><a href="#">Qualifications Chart</a></p> <p><a href="#">Find Your Career</a></p> <p><a href="#">Events &amp; Activities</a></p> |